

County Commissioners
 Garfield County
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GARFIELD COUNTY BOARD OF COMMISSIONERS

January 21, 2026

Commissioners will hear public comments on any matter during the time allotted for public comment.

The Commissioners are unable to take any action on any matter not on the agenda.

To appear on the agenda please contact the Commissioner Secretary, Kerri Gipson.

The Commissioners will recess at the noon hour, unless noted on the agenda.

OLD BUSINESS:		
*REH *Roads *Groundskeeping *Coal Hauling *Staircase & Landing		
*IT Changeover/Security Upgrade *PAC		
9:00am	Public Comment – Old Business/New Business	
10:00am	Tasha Powell-Payroll/HR	Time Clock Policy
11:00am		
12:00pm	LUNCH	
2:00pm		
3:00pm		
5:00pm	Adjourn	

COMMISSIONERS PROCEEDINGS

REGULAR SESSION

January 21, 2026

BOARD MEMBERS PRESENT:

CHAIRMAN: KELLY WITT

VICE-CHAIR: CARLA MCWILLIAMS

MEMBER: JERRY COLLINS

MINUTES TAKEN BY: KERRI GIPSON

Chairman Witt called the meeting to order at 9:00am

AGENDA

Motion by Collins, seconded by Witt to approve the agenda as posted 48 hours ago. Motion carried.

PUBLIC COMMENT

Heather Gibson, Superintendent, came in to discuss the need for the library to continue operating especially for the county school and home school kids and asked questions about the new Timeclock system.

TASHA POWELL – PAYROLL/HR – TIMECLOCK POLICY

Carrie Murnion and Karen Gibbs were present for discussion. Tasha presented an update to page 13 in the Personnel Policies and Procedures Manual regarding the Time Sheets and Preparation of Payroll policy. It was reviewed and discussed with McWilliams making a motion to accept the policy, Collins 2nd the motion, all in favor – motion carried. Tasha said she would email the new policy out to the department heads for them to pass out to their employees.

More discussion was had with Carrie and Karen regarding the new Timeclock system. Commissioners informed them that this is the system that was chosen after a lot of research and time and it has been decided the system will be implemented Monday January 26th, 2026, those employees that choose not to use it as is required could face disciplinary action.

Recessed for lunch at 12:00 p.m.

Reconvened at 1:00 p.m.

Karen Gibbs came back in for more discussion and questions regarding the Timeclock system and security.

After more discussion McWilliams rescinded her previous motion to approve the updated policy change, all were in favor of rescinding the motion. McWilliams made a new motion to add the Employee Authentication line to page 13 of the Time Sheets and Preparation of Payroll in the Policy Manual, Collins 2nd the motion. All in favor, motion carried.

Bryan Wood came in with a quick road update.

Krista Wright came in to discuss the possibility of creating a Quality Assurance Board for the Health Center as well as asking if it would be possible to rent out the PT room one day a week for massage therapists or other programs.

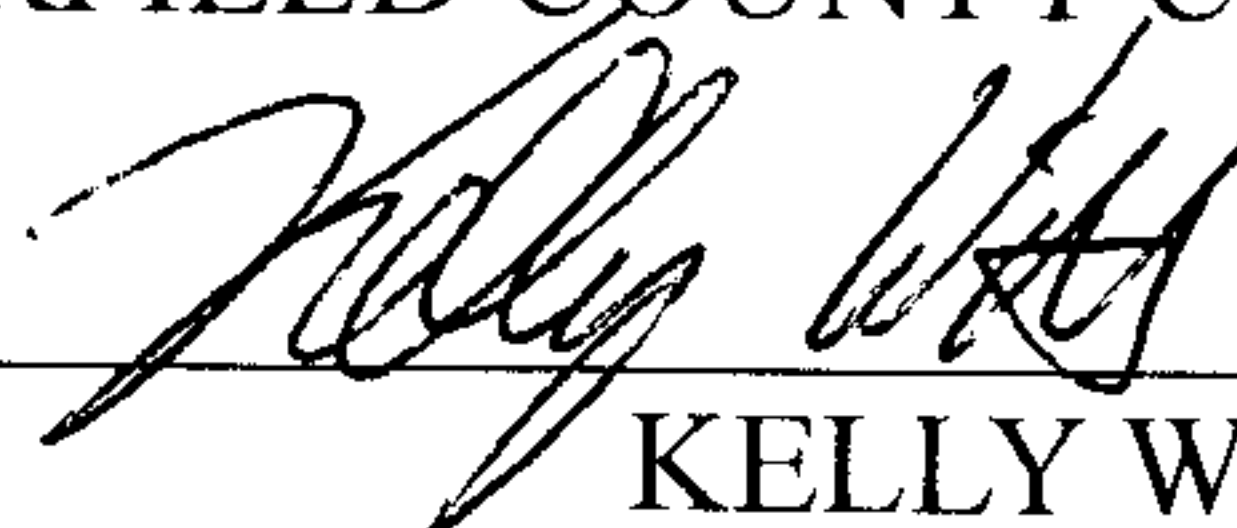
ADJOURN

McWilliams made a motion to adjourn the meeting @ 5:00pm, Collins 2nd the motion. All in favor, motion to adjourn carried.

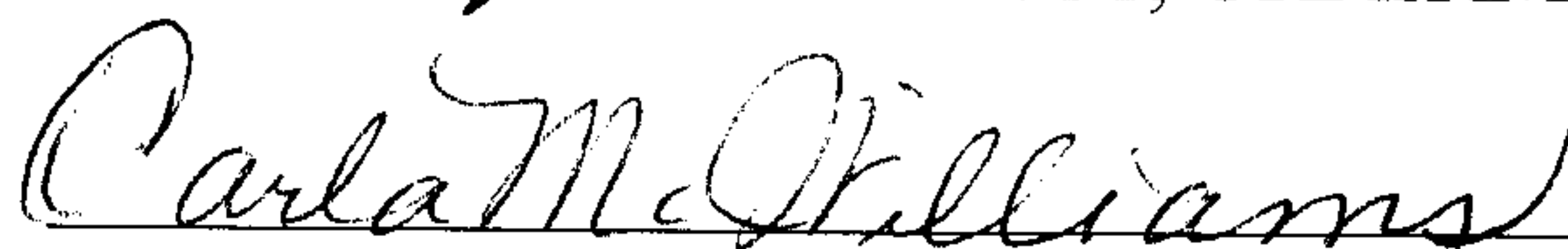
Meeting adjourned at 5:00pm. The next regular meeting is scheduled for January 29, 2026, at 9:00am.

COMMISSIONER PROCEEDING MINUTES ACCEPTED & APPROVED BY:

GARFIELD COUNTY COMMISSIONERS



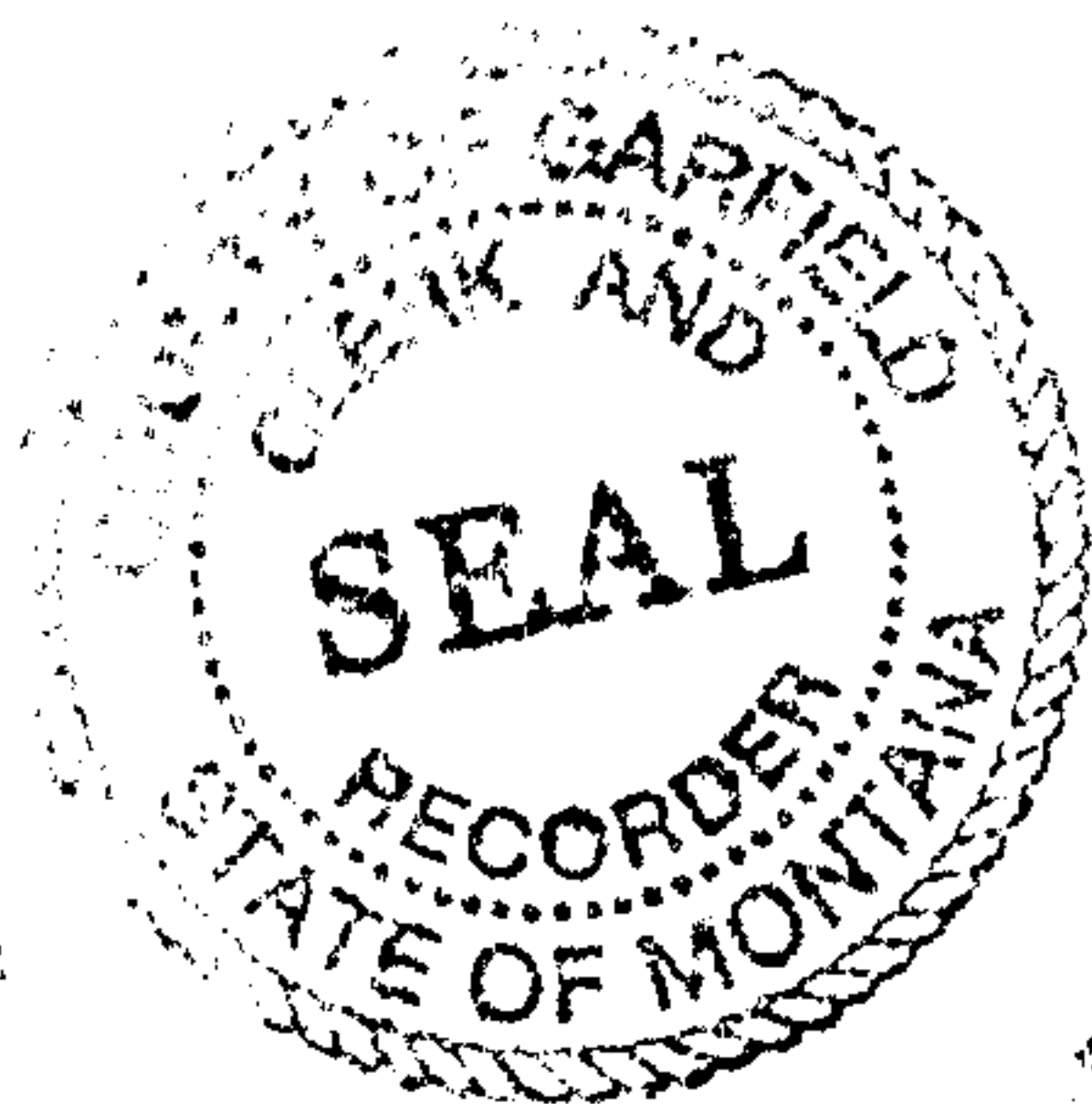
KELLY WITT, CHAIRMAN



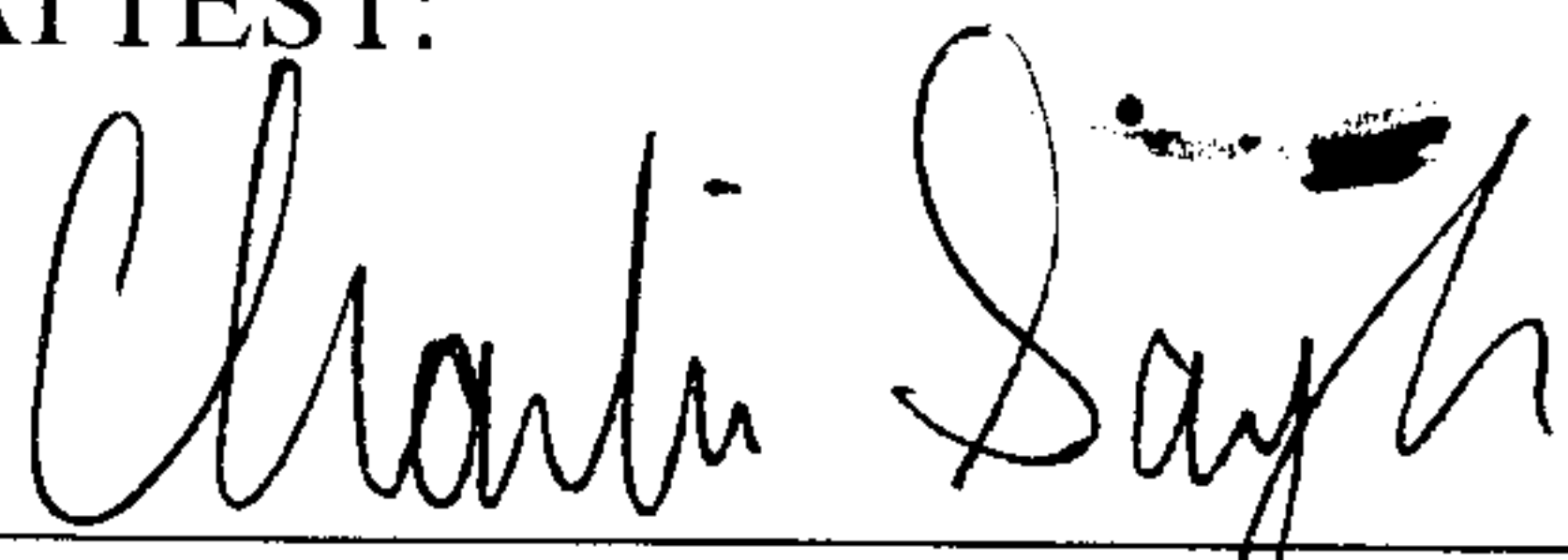
CARLA MCWILLIAMS, VICE-CHAIR



JERRY COLLINS, MEMBER



ATTEST:



CHARLIE SAYLOR, CLERK & RECORDER